

Set No. ____

Town of Thatcher

Public Works Department

Project No. 18-001
Street Overlay Project

Bid Package

As Directed by:

Mayor Bob Rivera
&
Town Manager Heath Brown

Prepared by:
Tom Palmer, Town Engineer

November 2018

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Call for Bids

The Town of Thatcher will receive sealed bids for the following construction project:

Project No. 18-001 Street Overlay Project

Type of work involved: Milling approximately 1-inch of existing asphalt and overlaying streets with 2" of new asphaltic concrete. Typical width of overlay is 28' wide. Adjust manholes, valve covers, and survey monuments & covers to grade following paving.

Apply a rejuvenating fog seal onto existing streets as described in these documents. Apply new striping to streets that have been overlaid or fog sealed.

Candidates must submit sealed bids by Thursday, January 10th, 2019 at 3:00 PM on the prescribed forms included in this bid package at which time they will be opened and read. No electronic bids will be accepted. Bids will be received at the following address:

Town of Thatcher
3700 West Main Street
P.O. Box 670
Thatcher, AZ 85552
(Attn: Tom Palmer, Street Bid)

Bid packages for this project will be available on Monday, November 26, 2018 and may be examined or obtained at the Thatcher Town Hall or by calling Mr. Tom Palmer at 928-424-2235, or sending an e-mail to: tpalmer@thatcher.az.gov . Bid packages are available in hard copy or electronic format.

This Invitation to Bid is published by order of Mr. Heath Brown, Town Manager.

Town of Thatcher - Public Works Department

Project No. 18-001

Street Overlay Project

Schedule of Events

Event	Date	Time	Location	Notes
Call for Bids announced	November 26, 2018	-	Local & Regional	
Bid Package Available for Review	November 26, 2018	7:00 AM	Thatcher Engineering Department	
Pre-Bid Conference	December 11, 2018	10:00 AM	Town Hall Council Chambers	
Bid Proposal Submission Deadline	January 10, 2019	3:00 PM	Thatcher Engineering Department	
Public Opening of Bids	January 10, 2019	3:00 PM	Town Hall Community Room	
Non-award Surety Return	January 14, 2019	-	To all but 3 lowest Bidders	1
Thatcher Council Review of Bids	January 21, 2019	6:00 PM	Thatcher Town Hall	
Notice of Award & Non-award	January 23, 2019	-	Mailed out to Bidders	
Executed Contract Due Back	January 31, 2019	-	Returned back to Town Engineer	
Pre-construction Conference	February 6, 2019	9:00 AM	Public Works Conference Room	
Notice to Proceed	February 7, 2019	-	Mailed To Successful Bidder	
<i>Mobilization to Begin by</i>	February 11, 2019	-	Construction Site	
Substantial Completion Deadline	March 14, 2018	-		2
Final Completion Deadline	March 28, 2018	-		3

Notes:

- 1) All dates after bid opening are tentative and subject to minor changes
- 2) Liquidated damages begin to accrue if work is not substantially complete.
- 3) Additional liquidated damages accrue if punch list items are not completed by deadline.

Instructions to Bidders

Scope

Milling & Base preparation: The entire surface of all streets to be overlaid, as listed below and shown on the attached plans, shall be milled to an average depth of one-inch (1"). In addition, an 8' taper next to curbs, valley gutters and tie-in points shall be milled (2" deep at tie-in, tapered to 1" deep). In some cases, the existing asphalt may be less than 2" thick and may be removed entirely by milling. In these cases, it may be necessary to prepare the base for asphalt. Additionally, a small portion of High School Avenue, south of Highway 70 (as shown on sheet 7 of the attached plans) does not have existing asphalt and shall receive 2" of new asphalt pavement. Town crews will prepare the base to receive the new pavement.

Overlays: A two-inch (2") asphalt overlay will occur on the following streets (as shown on the attached plans):

- 1st Avenue, from Church Street to Highway 70
- 2nd Street, from High School Avenue to 3rd Avenue
- 4th Street, from High School Avenue to 2nd Avenue
- Griffin Circle (all)
- Ball Park Road, from Reay Lane to the west Ball Field entrance
- High School Avenue, from 2nd Street to 1st Street
- High School Avenue, approximately 154' south of Highway 70
- 4th Avenue, from Church Street to Highway 70
- Circle Drive (all)
- 4th Street, from 8th Avenue to Stadium Avenue*
- 8th Avenue, from 4th Street to Highway 70*

* Bid Alternate – see below.

Adjust to Grade: Adjust all manholes, valve covers, and survey monuments & covers to grade after paving is complete.

Fog Seal: A rejuvenating fog seal shall be applied on the following streets:

- Cota Subdivision, all streets except Porter Lane (Sheet 8 of plans)
- Spring Canyon Subdivision, all streets (Sheet 9 of plans)
- 12 Street, Brooke Lane and Sandy Creek Drive (Sheet 9 of plans)
- Fairway Ave, Brinkerhoff St. & Valley View Rd. (Sheet 10 of plans)

Striping: Apply new centerline stripe (double yellow line) to all streets that are overlaid or fog sealed. Apply new stop bar striping at intersections. Apply new parking striping (single white striping) on 2nd Street in front of Jack Daley Elementary School, on High School Ave. in front of Kainoa's restaurant and in front of the Caboose building.

*Bid Alternate: Please note that 4th Street, between 8th Avenue and Stadium Avenue and 8th Avenue, between 4th Street and Highway 70 are included herein as a bid alternate. Both of these road sections are shown on Sheet 7 of the attached plans. Please ensure that the price for the mill and overlay of these two streets is separated out as an alternate (as shown on the Bid Schedule), to be executed if funds allow.

Contact Information

The information in this section provides guidance to candidate contractors in completing the necessary documentation for submittal. The contract administrator for this project is:

Mr. Tom Palmer, PE
Town Engineer, Town of Thatcher
(928) 424-2235
tpalmer@thatcher.az.gov

Normal business hours at the Thatcher Town Hall are 7:00 AM to 6:00 PM, Monday through Thursday. Candidate contractors should feel free to contact the Town Engineer with questions or concerns. The Town's addresses are:

Physical
Town of Thatcher
3700 W. Main St.
Thatcher, AZ 85552

Mailing
Town of Thatcher
P.O. Box 670
Thatcher, AZ 85552

Receipt and Opening of Bids

Contractors shall submit bids to the Town Engineer by the date and time shown on the Schedule of Events at the Town Hall. The Town of Thatcher may consider informal any bid not prepared and submitted in accordance with the provisions herein and may waive any informalities or reject any and all bids. Any bid may be withdrawn prior to the submittal deadline. Any bid received after the deadline will not be considered.

Preparation of Bid Proposal

The following items shall be completed and submitted as part of the bid proposal:

1. Bid Schedule
2. Bid Proposal
3. Non-Collusion Affidavit
4. List of Subcontractors
5. Bid Security (cash, check, or bond)
6. Company Information

Bid submittal forms are enclosed with the project documents. Please print clearly or type in information to avoid misinterpretation. Ensure the proper signatures are in place before submitting the bid. Further instructions are found on individual forms.

Each bid must be submitted on the prescribed form. All blank spaces for bid prices must be filled in with ink, in both words and figures. Failure to quote all items may lead to disqualification unless the proposal allows for a no-bid line item option. The candidate will write NO BID on such lines. Alternate bids will not be accepted except as specified herein. The bid proposal must be manually signed. The person signing the proposal must initial any erasures and other changes on the forms. If forwarded by mail, the sealed envelope containing the bid must be enclosed in another envelope addressed as noted in the invitation. The entire project manual must be returned with its enclosed bid submittals. Bidders do not need to return prints with their submittals.

Bids by corporations must be executed in the corporate name by an authorized officer. The corporate seal must be affixed and attested by the secretary or an assistant secretary. The corporate address and state of incorporation must be shown below the signature.

Bids by partnerships must be executed in the partnership name and signed by a partner, whose title must appear under the signature and the official address of the partnership must be shown below the signature.

Method of Bidding

Candidates shall bid on the scope of work as called for on the Bid Schedule (Lump Sum, Unit Price, Cost Plus Fee, or Other).

Method of Award

This contract will be awarded to the lowest responsible bidder eligible to participate if the lowest bid does not exceed the amount of funds available by the Town to finance the contract. The lowest bid shall be considered by the Town to be the lowest of base bids plus or minus any selected alternates. If such lowest bid exceeds available funding, the Town may reject all bids. Staff recommends to the Town Council whom should be awarded the contract; the Council makes the final decision in a public meeting. The date of that meeting is shown on the Schedule of Events. The Town may reject any or all bids it deems inconsistent with these instructions.

Pre-bid Conference

A pre-bid conference will be held at the date and time noted in the Schedule of Events at the Thatcher Town Hall Engineering Conference Room to discuss any questions that may have arisen regarding this project. The Town will not conduct private or informal pre-bid conferences with individuals. A group site inspection will typically be made following the conference. *The pre-bid conference is not mandatory.*