

**Project No. 18-001
Street Overlay Project**

Bid Package Attachment

Required Bid Submittals

This packet includes all the forms you are required to submit as your proposal. Please review the checklist to ensure that you have all the proper forms. Call Tom Palmer at 928-424-2235 immediately if you are missing any forms. When returning your proposal packet, place the forms in the order shown on the checklist. Place your submittals on top of the project manual and return the entire package to the Thatcher Town Hall to the attention of Tom Palmer.

Set _____

Town of Thatcher – Public Works Department

**Project No. 18-001
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Bidder's Check List

This checklist is provided for your convenience. When returning the bid package, please place this completed list on top. Place all other submittals in the order shown on the checklist.

Call Tom Palmer at 928-424-2235 if you have questions or if you are missing any documents.

Company: _____

Did you accomplish these things prior to bidding:

- Visit job site?
- Make necessary utility investigations?
- Become familiar with local traffic, weather, etc. patterns?
- Attend a pre-bid conference?

Submit these items in order shown with this checklist on top:

- Bid Schedule**
- Bid Proposal**
- Non-Collusion Affidavit**
- List of Subcontractors**
- Bid Security (cash, check, or bond)**
- Company Information**

Town of Thatcher - Public Works Department
 Project No. 18-001
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Bid Schedule

Item No.	Pay Item	Estimated Quantity		Unit	Cost	
		Required	Alternate		Unit \$	Required \$
1	Mill Existing Asphalt	25,211	3,475	sq. yd		
2	Install Tack Oil	25,211	3,475	sq. yd		
3	Install 2" Asphalt Overlay	2,810	378	ton		
4	Traffic Control	1	1	lump sum		
5	Adjust Valve	6	1	each		
6	Adjust Manhole	10	1	each		
7	Apply Fog Seal Coat	59,935	0	sq. yd		
8	Reserved for change orders					
9	Reserved for change orders					
					Required Bid \$	
						Alternate Bid \$

General Notes

- > Line item prices shall reflect all expenses including taxes, permit fees, insurance, bonding, and other associated costs incidental to the work.
- > Final payment will be based on unit prices bid multiplied by the actual quantities furnished and accepted.
- > **The Town of Thatcher has a set budget for this project. If Total Bid exceeds budget, some quantities may be trimmed to bring cost into budget**

Bid Authorization

Signature _____ Date _____

Town of Thatcher—Public Works Department

**Project No. 18-001
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Bid Proposal

Please print clearly or type to complete this form. Call Tom Palmer at 928-424-2235 if you have questions.

In response to the **Call for Bids** issued by the Town of Thatcher, the undersigned Bidder,

Name of Company Submitting Bid

of City, State

having examined the contract documents, work site, and being familiar with the conditions to be met, submits this proposal to furnish the material, equipment, labor and everything necessary for the completion of the work listed and agrees to execute the contract documents and furnish the required bonds and certificates of insurance for the completion of said work for the price set forth in this form.

The Bidder understands that the construction of this project shall be in accordance with the plans, specifications, provisions, and details provided to the Bidder, including any addenda.

The Bidder understands that the proposal shall be submitted with a bid security of cash, certified check, cashier's check, or bid guarantee bond for ten percent (10%) of the amount of bid.

The Bidder agrees that upon receipt of the **Notice of Award** from the Town he will execute the contract documents and file with the Town Engineer the required bonds and insurance within the time noted on the **Schedule of Events**.

All work shall be completed within the time allotted, beginning with the starting date specified in the **Notice to Proceed**. The time allowed for completion of the work shall include the lead time necessary for obtaining the necessary permits, materials, and/or equipment.

The Bidder acknowledges receipt of Addenda issued by the Town below (attach separate sheet if needed):

Addendum No. _____ Date _____

Addendum No. _____ Date _____

Addendum No. _____ Date _____

Addendum No. _____ Date _____

Addendum No. _____ Date _____

The Bidder submits the attached Bid Schedule to the Town of Thatcher. The Town Council gives final approval to award a contract and reserves the right to reject any or all bids or to waive any informality in any bid.

Town of Thatcher – Public Works Department

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Non-collusion Affidavit

Please print clearly or type to complete this form, then sign. Submit this form with the bid proposal. Call Tom Palmer at 928-424-2235 if you have questions.

I certify that this bid is genuine and is not collusive in any manner. This bid is not made with the intent to restrict or prohibit competition. We have not revealed the contents of its bid to, or in any way colluded with, any other firm competing for the contract. No other competing firm has revealed the contents of its bid to, or in any way colluded with, us.

Bidder's Company Name: _____

Of: _____
City, State

Signature of Authorized Representative

Title of Authorized Representative

Date

Town of Thatcher – Public Works Department

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Bid Security

The Bidder must submit a form of bid security in the amount of 10% of the base bid with the proposal. Surety may take the form of cash, certified check, or a bid bond. Bid bonds must be prepared according to current Arizona Revised Statutes, Title 34, and duly executed by the bidder's principal. A bid bond form is attached for the convenience of the bidder. Other forms may be used.

*Please print clearly or type to complete this form, then sign at the bottom.
Attach statements of Power-of-Attorney, etc. as needed to the bid form.
Submit this form with the bid proposal. Other forms may be used. Call Tom
Palmer at 928-424-2235 if you have questions.*

Bid Guarantee Bond

KNOW ALL MEN BY THESE PRESENTS THAT

_____ (hereinafter **Bidder**), as
(Company Name of Bidder)

Bidder, and _____
(name of Bidder's Surety Agency)

(hereinafter **Surety**), a corporation organized and existing under the laws of
the State of _____, with its principal offices in the

City of _____, holding a certificate of authority to
transact surety business in Arizona issued by the Director of the Department
of Insurance pursuant to **Title 20, Chapter 2, Article 1**, as **Surety**, are held
and firmly bound unto the Town of Thatcher (hereinafter **Town**), in the sum
of ten percent (10%) of amount of the bid, submitted by the **Bidder** to the
Town for the work described below, for the payment of which sum, the
Bidder and **Surety** bind themselves, and their heirs, administrators,
executors, successors and assigns, jointly and severally, firmly by these
presents.

WHEREAS, the **Bidder** has submitted a bid for the project known as:

Project No. 18-001
Street Overlay Project

NOW, THEREFORE, if the **Town** accepts the proposal of the **Bidder** and
the **Bidder** fails to enter into a contract with the **Town** in accordance with
the terms of the proposal, the **Bidder** shall either forfeit to the **Town** the
surety amount or the difference (not to exceed the penalty of the bond)
between the amount specified in the proposal and such larger amount for
which the **Town** may in good faith contract with another party to perform
the work covered by the proposal.

THIS BOND is executed pursuant to the provisions of **Section 34-201, Arizona Revised Statutes**, and all liabilities on this bond shall be determined in accordance with the provisions of that section to the extent as if it were copied at length herein.

SIGNED this _____ day of _____, _____.

FOR THE BIDDER

Signature of Bidder's Authorized Representative

Title of Bidder's Representative

FOR THE SURETY

Signature of Surety's Attorney or Attorney-in-Fact

Mailing Address of Surety

Town of Thatcher – Public Works Department

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Company Information

Please print clearly or type to complete this form. Call Tom Palmer at 928-424-2235 if you have questions. Submit this form with the bid proposal.

Company Name: _____

Mailing Address: _____

Physical Address: _____

Primary Contact Person: _____

Title: _____

Authorized Signatory: _____

Title: _____

Note: This person must sign the bid proposal and other submittals.

Important Area Codes and Numbers:

Office Telephone: () _____

Fax: () _____

Mobile: () _____

E-mail Address: _____

Business License No.: _____ *

* under which work would be performed